



Community Development Department

P.O. Box 936, 2095 Main Street, Ferndale, WA 98248 - (360) 384-4006

Request for Temporary Certificate of Occupancy (FMC 15.05.060 Temporary occupancy policy)

Temporary Certificate of Occupancy approvals require review and approval from one or more City departments. There shall be no guarantee that a TCO will be issued. Issuance of TCO will occur only upon a showing of compliance with FMC 15.05.060.

Date of application:	
Project address:	
Permit number:	
Name of requestor:	
Relationship of requestor to project:	
Requestor phone number:	
Requestor email:	

Date of requested temporary occupancy:	
Requested length of temporary occupancy:	[<input type="checkbox"/>] 30 days

List of items preventing final occupancy approval:

Building permit fee: \$ _____ X 25% = Temporary Occupancy fee: \$ _____ +(Hours of staff time X hourly rate as identified by the Ferndale Fee Schedule)

Requestor acknowledges that all corrective items must be completed and approved by the City of Ferndale prior to the expiration date of the Temporary Certificate of Occupancy (TCO). If all items are not completed within thirty (30) days of the date of issuance of the TCO, the TCO shall expire and the matter will be forwarded to City of Ferndale Code Enforcement for notice of violation and corrective legal action as prescribed by FMC 1.12.

Requestors Signature: _____ Date Signed: _____

Issued on: _____ Expires on: _____

Approved by: _____ Date Signed: _____