



OWNER CONSENT FORM

NOTE: TENANTS ARE NOT USUALLY OWNER OF PROPERTY

*****THE CITY CANNOT ACCEPT AN APPLICATION THAT IS NOT ACCOMPANIED BY THIS FORM*****

The legal property owner must complete this form. If you are a legal property owner authorizing an agent, contractor, and/or tenant/lessee to apply for permits and/or perform construction work on your behalf you, the owner, must also complete the "Designation of agent/Contractor/Tenant/Lessee" portion of this form.

STATEMENT OF OWNERSHIP

I/we, the undersigned property owners, under penalty of perjury, state that I/we am/are the legal owner(s) of the property described as follows: **(this information can be found at the Whatcom County Assessor's Office)**

Legal Description: _____ [attach additional sheet(s) as necessary]

Property Address: _____

Tax Assessor Parcel #: _____

DESIGNATION OF AGENT/CONTRACTOR/TENANT/LESEE

I/we hereby designate the following party to act as my/our agent with respect to this application submitted to the City of Ferndale.

Name of Designated Individual: _____

Role of Individual: *Perform Construction Submit Permit (Mark all that apply)

***If not a registered contractor, you must be able to meet exemptions per RCW 18.27.090**

LEGAL OWNER MUST READ AND SIGN

I UNDERSTAND THAT I AM CONSENTING TO ALLOW THE INDIVIDUAL DESIGNATED ABOVE TO APPLY FOR THIS PERMIT AND/OR PERFORM THE CONSTRUCTION WORK (IDENTIFIED BY THIS APPLICATION ONLY) ON THE SUBJECT PROPERTY. IN ADDITION, MY SIGNATURE BELOW ALLOWS CITY STAFF INVOLVED IN THIS APPLICATION TO ENTER ONTO AND INSPECT THE SUBJECT PROPERTY FOR THE SOLE PURPOSE OF MAKING ANY EXAMINATION OF THE PROPERTY, WHICH IS DEEMED NECESSARY BY STAFF TO PROCESS THIS APPLICATION AND PERFORM INSPECTIONS.

OWNER INFORMATION/SIGNATURE

Owner Name (print): _____

Mailing Address: _____

Telephone: _____

Does Owner intend to maintain "Ownership" for twelve months from date of "Final Occupancy":

YES *NO

*If you mark "No", you may be required to register as a General Contractor with the Washington State Department of Labor and Industries prior to submitting your building permit, per RCW 18.27.090(12).

I HAVE READ AND UNDERSTAND RCW 18.27.090 (EXEMPTIONS) AS IT APPLIES TO THIS PERMIT

OWNER SIGNATURE

DATE



Community Development Department

P.O. Box 936, 2095 Main Street, Ferndale, WA 98248 - (360) 384-4006

Building Self Certification Program

Permit Scope:

Self-certification is only valid for solar panel, water heater, furnace, and air conditioner installations. Work is limited to single family dwellings, or duplexes only. Appliances being replaced shall be within the same room or space as the original appliance; unless original appliance were installed in violation of building code requirements. All electrical work shall be permitted and inspected through the Department of Labor and Industries Electrical Division.

Permit Final:

Only the person performing the work can certify that the work complies with all applicable codes and manufacturers installation instructions. Final certification will not be accepted by proxy. Upon completion of the work and after performing their own inspection of the installation, the installer completes the self-certification documents and returns them to the City of Ferndale.

You must submit the self-certification inspection checklist to the Community Development Department no later than 5 working days after completion of the work. The City of Ferndale reserves the right to perform random inspections or audits of permits to verify proper inspection and project completion. Entities found to have self-certified non-compliant work will be removed from the self-certification program.



Community Development Department

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Self-Certification Declaration:

This form shall be completed by the Licensed Washington State Contractor performing the work.

Contractor Name / Registration #:

Contractor Address:

Contractor Phone # / Email:

Project Address / Permit:

I affirm under penalty of perjury that I have read and understand the requirements of the City of Ferndale's Self Certification Program, procedures, checklist, and inspection requirements and will comply with all of those requirements. I affirm that I am an actively licensed Washington State Contractor and am familiar with the Washington State Building Code as adopted and amended by the City of Ferndale, and that all self-certification requirements and documents submitted by me will be based on the code requirements contained therein.

I further affirm that I have notified the property owner that the City of Ferndale will not be performing an inspection for this work (with the exception of a possible audit inspection) and that the property owner agrees to participate in the self-certification program.

Name:

Signature:

Date:



Community Development Department

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Self-Certification Inspection Checklist:

This form shall be completed by the Licensed Washington State Contractor performing the work.

Date work was performed: _____

Project Address / Permit: _____

Scope of Work:

- Solar panel installation
- Replacement of residential heating equipment
- New residential air conditioning unit
- Replacement water heater equipment

Describe the work performed:

Inspection Certification:

I certify that I have observed the work completed under the project permit and declare under penalty of perjury that it was in accordance with my design, and is in compliance with all applicable codes and municipal and state regulations.

Contractor Name and Registration #: _____

Name: _____

Signature: _____

Date: _____