



City of Ferndale
 Building Department
 2095 Main Street/PO Box 936
 Ferndale, WA 98248
 (360) 685-2369 phone
 (360) 384-5189 fax
 www.cityofferndale.org

OFFICE USE ONLY	
PERMIT NUMBER: _____	RECEIVED BY/DATE: _____
ASSOCIATED PERMIT #'S _____	

APPOINTMENTS ARE REQUIRED TO SUBMIT
ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED

**DEMOLITION BUILDING PERMIT
 & TANK ABANDONMENT/TANK FILL APPLICATION ~~F9J"%"#&\$%7~~**

CONTACT INFORMATION

PROPERTY OWNER **APPLICANT**

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Cell: _____ E-mail: _____

CONTRACTOR **APPLICANT**

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____
 Cell: _____ E-mail: _____
 L & I License #: _____ Exp.: _____
 (Copy of license must be attached to this application)

City of Ferndale Business Lic. #: _____
REQUIRED

**FOR STRUCTURE ONLY DEMOLITIONS: (NOT TANKS)
 APPLICANT MUST CONTACT THE FOLLOWING
 AGENCIES PRIOR TO SUBMISSION OF APPLICATION:**

Northwest Clean Air Agency
 1-360-428-1617
 Contact Date: _____

Whatcom County Health Department
 360-676-6724
 Contact Date: _____

PROPERTY INFORMATION

PROJECT ADDRESS: _____

APPROVED BY PLANNER _____ staff initials
TAX PARCEL NUMBER: _____

LEGAL DESCRIPTION: _____

ZONING: _____

LOT AREA (SQ FT): _____

PROJECT INFORMATION

YOU MUST PROVIDE THE FOLLOWING INFORMATION

COMMERCIAL: **RESIDENTIAL:** **TANK:**
 Identify Type of Structure being Demolished:

Mobile Home: Serial #: _____

Make: _____ **Model:** _____

Number of Residential Units: _____

Year Structure was Built: _____

Tank Abandonment/Fill: Yes: No:
Tank Removal: Yes: No:
Asbestos Present: Yes: No:
Connected to Water/Sewer: Yes: No:

Lender/Bond: (Information must be provided for projects over \$5,000 in valuation per RCW 19.27.095)

Lender/Bond Name: _____

Lender/Bond Phone #: _____

Lender/Bond Address: _____

PROJECT VALUATION (Total cost of project)

\$ _____

CERTIFICATION

I CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION AND EXHIBITS SUBMITTED HERewith ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND, FURTHER, THAT I AM AUTHORIZED BY THE OWNER (SEE OWNER CONSENT FORM) OF THE ABOVE PREMISES TO PERFORM WORK FOR WHICH PERMIT APPLICATION IS MADE.

APPLICANTS SIGNATURE

DATE SIGNED

List of Requirements to Receive Final on Structural Demolition:

1. All utilities must be terminated within 5' of property line. NOTE: The City does not provide this service.
2. Mark water and sewer lines for future use.
3. Demolition debris shall be hauled to an approved disposal site and noted on the Waste Management Form.
4. Property shall be left in a clean and orderly condition.

List of Requirements to Receive Final on Tank Abandonment (left in place):

1. Comply with the procedures as noted on Page 4 of this application.

List of Requirements to Receive Final on Tank Removal:

1. Comply with the procedures as noted on Page 5 of this application.

*******OFFICE USE ONLY*******

Department	Comments	Permit Approved to Issue
Building		
Planning		
Whatcom County Health Department	(SEE ATTACHED DECLARATION)	
Northwest Clear Air Agency	(SEE ATTACHED DECLARATION)	

******* OFFICE USE ONLY *****
FEES WORKSHEET**

Inspection Fee:	\$
Archive Fee:	\$ 10.00
State Fee (For Building Demos Only – not Tanks):	\$ 4.50
TOTAL FEES:	\$

Permit Specialist: _____

Date: _____

TANK ABANDONMENT (LEFT IN PLACE)

You must comply with the following procedures for abandoning and filling tanks in place:

1. Drain and flush the piping into the tank.
2. Remove all liquids that can be pumped out. It may be necessary to use a hand pump to remove the bottom few inches of product. **Contaminated water may not be discharged to the ground or sewers and must be retained.**
3. Dig down to the top of the tank.
4. Remove the fill (drop) tube. Disconnect the fill, gauge, and product lines. Cap or plug open ends of lines, which are not to be used further. The vent line is to remain connected until the tank is filled as outlined in Step 7.
5. Fill the tank to overflowing with water to purge off all products. As the level of the liquid rises, the remaining product should float on top of the water. When the flowing product reaches the fill opening, suspend filling, remove the floating product and place it in a suitable container for disposal. (In the process of water filling the tank, flammable vapors will be expelled through both the fill and vent pipe openings. Purged product may also flow out of the fill opening as tank over-filling is continued. The entire area should therefore be considered hazardous and all necessary precautions taken to prevent ignition. **NOTE:** In some locations, water may not be available or its use may be impractical. In that case, vapors from the tank may be expelled by adding solid carbon dioxide (dry ice) or another inert gas in the amount of 1.5 pounds per 100 gallons of tank capacity. Dry Ice should be crushed and distributed evenly over the greatest possible area to provide rapid evaporation. Avoid skin contact with dry ice.)
6. After water has overflowed the tank, cut one or more large holes in the tank top. This can be accomplished with several blows from a backhoe. Pump out the water and dispose of it in a suitable manner.
7. Install a suitable solid inert material through the top of the tank. Options include:
 - A. Sand Fill; any kind of sand is suitable if it is free of rocks, and may be introduced as long as it flows freely. When the fill nears the top of the tank, it can be washed into the tank with a nominal amount of water to fill the ends of the tank. Large amounts of water should be avoided since it may fill the tank before the sand does.
 - B. Sand and Earth Fill; almost complete filling can be achieved by using a combination of sand and earth as follows:
 - i. Fill the tank with sand to approximately 80 percent of its capacity.
 - ii. Mix soil and water to make a free-flowing mud.
 - iii. Pour the mixture into the tank opening and puddle until the tank is full and overflows the fill opening.
8. Disconnect and cap the vent line.
9. **Contact the City of Ferndale at 360-384-4219 at least 24 hours in advance to arrange to have an inspector visit the site prior to backfilling the hole to cover the tank.**

TANK REMOVAL

You must comply with the following for removing tanks:

1. Drain and flush the piping into the tank.
2. Remove all liquids that can be pumped out. It may be necessary to use a hand pump to remove the bottom few inches of product. **Contaminated water may not be discharged to the ground or sewers and must be retained.**
3. Dig down to the top of the tank.
4. Remove the fill (drop) tube. Disconnect the fill, gauge, and product lines. Cap or plug open ends of lines, which are not to be used further.
5. Temporarily plug all openings, complete the excavation and remove the tank. Place the tank in a secure location, and block it up to prevent movement.
6. If water is available and there is suitable means for disposal, the tank may be filled with water to expel vapors. (In the process of water filling the tank, flammable vapors will be expelled through both the fill and vent pipe openings. Purged product may also flow out of the fill opening as tank over-filling is continued. The entire area should therefore be considered hazardous and all necessary precautions taken to prevent ignition. **NOTE:** In some locations, water may not be available or its use may be impractical. In that case, vapors from the tank may be expelled by adding solid carbon dioxide (dry ice) or another inert gas in the amount of 1.5 pounds per 100 gallons of tank capacity. Dry Ice should be crushed and distributed evenly over the greatest possible area to provide rapid evaporation. Avoid skin contact with dry ice. An alternate method is to ventilate the tank with compressed air, using a small gas exhauster operated with compressed air. The flow of air through an opening in one end of the tank, and escape of the vapor-air mixture at the other end will remove the vapor. The vapor-air mix should be considered hazardous; so all source of ignition must be kept away.
7. After the tank has been freed of vapors and before the tank is removed from the ground, plug or cap all holes. Use screwed (boiler) plugs to plug any corrosion leak holes. One plug should have a 1/8-inch vent hole to prevent the tank from being subjected to excessive pressure differences caused by extreme temperature changes.
8. The tank should be secured on a vehicle for removal in such a manner that the 1/8-inch vent hole is located at the uppermost point on the tank.
9. Once the tank is removed from the ground, an inspector from the City of Ferndale will verify the tank has been removed.
10. **Contact the City of Ferndale at least 24 hours in advance to arrange to have an inspector verify the tank has been removed. Note: If there is evidence of product on the ground, you will be notified to contact the Department of Ecology for further guidance.**

TENANT IMPROVEMENTS AND/OR REMODELS

Permit Attachment

WASTE MANAGEMENT DECLARATION

Complete this form and submit with the construction and/or demolition permit application packet.

Project Address: _____

Type of Structure: _____ Year Built: _____

Project Start date: _____ End date: _____

Property Owner: _____ Phone: _____

Contractor: _____ Phone: _____

Waste Transporter: _____ Phone: _____

STATE AND LOCAL LAWS REQUIRE WASTE GENERATORS DO THE FOLLOWING:

Identify hazardous wastes; Store wastes in proper containers; Dispose of wastes only at facilities permitted to receive such wastes; Dump no wastes, Bury no wastes; Burn no wastes; and Protect soil, water, and air from pollution.

The persons responsible for wastes generated on this project must:

1. Containerize wastes to prevent littering and pollution.
2. Dispose of wastes only at facilities approved by the local County Health Department.
3. Ensure that wastes are not dumped, buried, or burned.
4. **Identify the disposal or recycling facility location and contact information:**

<i>Waste Material Type</i>	<i>Estimated Quantity of Waste Type</i>	<i>Waste/Recycle Facility Name & Address</i>	<i>Facility Telephone # Call for instructions.</i>
Garbage, non-recyclables, waste soils			
Glued, Manufactured, Painted, Stained, or Treated Wood Waste			
Clean, Non-Treated Dimensional lumber			
Land Clearing Debris			
Concrete, Asphalt pavement, Glass			
Metals			
Roofing shingles			
Sheetrock			
Other wastes and recyclables...			Call Whatcom County Health Department @ 360-676-6724
Asbestos wastes			Call Northwest Clean Air Agency @ 360-428-1617
Hazardous Wastes: Pesticides Mercury Thermostats, Fluorescent Light tubes, PCB Light tube ballasts, Oil-based Paint wastes, Abandoned chemicals, etc.	_____ _____ _____ _____		Call Disposal of Toxics Program for details @ 360-380-4640

Sign below to indicate that you have read this form and commit to the following:

1. I certify that waste from this project will be managed in a manner consistent the laws of Washington State, Whatcom County, and this declaration.
2. I understand that if waste from this project is illegally dumped, buried, burned or littered, then the responsible owners, operators, handlers and transporters are subject to fines and/or prosecution.

Applicant Signature: _____ Date: _____



OWNER CONSENT FORM

THE CITY WILL NOT ACCEPT AN APPLICATION THAT IS NOT ACCOMPANIED BY THIS FORM

THE LEGAL PROPERTY OWNER MUST COMPLETE THIS FORM.

NOTE: TENANTS ARE NOT USUALLY OWNER OF PROPERTY

STATEMENT OF OWNERSHIP (PROOF OF OWNERSHIP MUST BE ATTACHED)

I/we, the undersigned property owners, under penalty of perjury, state that I/we am/are the legal owner(s) of the property described as follows:

Legal Description:[attach additional sheet(s) as necessary] **(LEGAL DESCRIPTION CAN BE FOUND AT THE WHATCOM COUNTY ASSESSORS OFFICE)**

Property Address: _____

Tax Assessor Parcel #: _____

DESIGNATION OF AGENT/CONTRACTOR/TENANT/LESEE

I/we hereby designate the following party to act as my/our agent with respect to this application submitted to the City of Ferndale.

Name of designated individual: _____

Role of Individual: *Perform Construction Submit Permit (Mark all that apply)

*If not a registered contractor, you must be able to meet exemptions per RCW 18.27.090

LEGAL OWNER MUST READ AND SIGN

I UNDERSTAND THAT I AM CONSENTING TO ALLOW THE INDIVIDUAL DESIGNATED ABOVE TO APPLY FOR THIS PERMIT AND/OR PERFORM THE CONSTRUCTION WORK (IDENTIFIED BY THIS APPLICATION ONLY) ON THE SUBJECT PROPERTY. IN ADDITION, MY SIGNATURE BELOW ALLOWS CITY STAFF INVOLVED IN THIS APPLICATION TO ENTER ONTO AND INSPECT THE SUBJECT PROPERTY FOR THE SOLE PURPOSE OF MAKING ANY EXAMINATION OF THE PROPERTY, WHICH IS DEEMED NECESSARY BY STAFF TO PROCESS THIS APPLICATION AND PERFORM INSPECTIONS.

OWNER INFORMATION/SIGNATURE

Owner Name (print): _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (____) _____

Does Owner intend to maintain "Ownership" for twelve months from date of "Final Occupancy":

YES *NO

*If you mark "No", you may be required to register as a General Contractor with the Washington State Department of Labor and Industries prior to submitting your building permit, per RCW 18.27.090(12).

I HAVE READ AND UNDERSTAND RCW 18.27.090 (EXEMPTIONS) AS IT APPLIES TO THIS PERMIT

OWNER SIGNATURE

DATE

PROOF OF OWNERSHIP MUST BE SUBMITTED WITH APPLICATION