

# BUILDING PERMIT ADDENDUM AND REVISION APPLICATION FORM

APPOINTMENTS ARE REQUIRED TO SUBMIT - CALL 360-685-2369

THIS FORM IS TO ASSIST YOU IN ENSURING STAFF IS ABLE TO REVIEW YOUR ADDENDUM/REVISION(S) IN AN EFFICIENT & TIMELY MANNER. THERE ARE FEES ASSOCIATED WITH THIS APPLICATION, PER THE CITY'S CURRENT FEE CODE, AND MAY BE ASSESSED A DEPOSIT AT TIME OF INTAKE, OR PAID FOR WHEN PLANS ARE ISSUED.

**Revision:**     **Addendum:**     **Commercial:**     **Residential:**

Have these/this revision(s)/addendum(s) been performed already? Yes  No  if yes, what date: \_\_\_\_\_

Valuation of Project Changes (required by Code): \$ \_\_\_\_\_ = total cost of labor, materials & equip. for the changes.

Change(s) submitted per Inspector Correction Notice:  Yes  No (If yes, what is the date of that notice? \_\_\_\_\_)

Changes(s) submitted per Plans Examiners request?  Yes  No (If yes, what is the date of that request? \_\_\_\_\_)

Changes(s) submitted per Planners request?  Yes  No (If yes, what is the date of that request? \_\_\_\_\_)

Project Address: \_\_\_\_\_ Permit #: \_\_\_\_\_

Contact: \_\_\_\_\_ Ph: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Contact Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

General Scope of Work: \_\_\_\_\_

## TWO SETS OF PLANS/DOCUMENTS ARE REQUIRED

**1** Elements revised: *If original plans were prepared by an architect or engineer, changes must be signed & stamped by that person.*

Site Plan    Plans    Calculations    Energy    Other: \_\_\_\_\_

<b>2</b>	<b>3</b>	<b>4</b>
CHANGES MUST CLEARLY BE IDENTIFIED (CLOUDED) AS SUCH ON PLANS Briefly describe all changes <b>in detail below</b> <i>Use additional pages, if necessary</i>	List ALL page(s) where each change is shown	List ALL revised sheets that replace existing sheets

**5** Does this change, in any way, alter the exterior of the project?  Yes (If yes, submit revised Site Plan)  No

**6** Does this revision add ANY new floor area(s)?  Yes  No  Unknown

**7** Does this revision affect any fire related issues?  Yes  No  Unknown

**8** Is engineering required (are revisions outside of prescriptive methods)?  Yes  No  Unknown

**9** The plans you are submitting **must** show a revision/addendum date and revision number. **THIS IS REQUIRED**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_